



CA-MIP B / PC106-506

Pastoral Ministry in Practice B

Unit Outline

About this Unit Outline

This unit outline contains information essential to finding your way around the unit **Pastoral Ministry in Practice B**. It provides a structure for your learning, giving details of lecture topics, assessment requirements, and key resources.

SEMESTER 2 2021

Important notice

While every care has been taken to ensure accuracy in the information given below, **it is the personal responsibility of each student to check the current ACT Handbook**, copies of which may be found in the Library or online at www.acttheology.edu.au

It is very important that students plan their time carefully to ensure that reading and especially assignments receive adequate attention and so as to prevent a bottleneck of work at the end of the semester.

It is very important that all quoted material in assignments be properly footnoted and acknowledged. The attention of students is drawn to the ACT's **Academic Misconduct Policy**, as well as ACT **Late Penalties Policy** and **Extensions Policy**, all of which are available on the ACT website. Failure to comply with the standards required will incur penalties as outlined in the relevant ACT Policies.

The attention of students is also drawn to the section in the current ACT Handbook, headed **"Guidelines for Essays in Coursework Units"** (see also the QTC Student Handbook). All essays and assignments should comply with these standards.

Students should be aware that the content delivered in this unit and results awarded are moderated by the ACT. See the ACT "Moderation Policy" and "Moderation Procedure" at www.acttheology.edu.au/documents/ for full details.

Information about this unit

Ethos of the Unit

Pastoral Ministry in Practice is based on the twin convictions that applying the gospel to ourselves is the foundation of all gospel ministry, and that the gospel must shape and drive all that we do in ministry.

ACT Census Date

20 August 2021

Students must confirm their enrolment in this unit with the QTC Registrar by Friday 20 August 2021. This is the last day on which you may withdraw from the unit without academic penalty (a Fail), or without being liable for the tuition fees. To make a change in your enrolment you must contact the QTC Registrar in writing at: registrar@qtc.edu.au.

Learning Outcomes

On completion of this unit, the student should have achieved the following learning outcomes:

Know and understand

1. Demonstrate foundational knowledge and understanding of interpersonal ministry and leadership in pastoral contexts.

Be able to:

1. Outline elements of selected interpersonal and leadership issues in pastoral ministry
2. Demonstrate skill in interpersonal relationships and leadership for pastoral ministry
3. Present organized evidence-based perspectives on interpersonal relationships and leadership in pastoral ministry

Be in a position to:

1. Relate perspectives and skills from 'Pastoral Ministry in Practice B' to contemporary Christian life and ministry contexts

How this Unit Contributes to the Course

The unit is designed to enable you to clarify and crystallize what you have learned during your course and to apply it to gospel ministry in a wise and considered way. You will be encouraged to articulate your own philosophy of ministry which draws on the full gamut of theological and biblical perspectives which you have garnered in your course to date. You will be expected to demonstrate how this is shaping your preaching as well as your thinking about all aspects of ministry.

Pre-requisites and Co-requisites

There are no pre- or co-requisites for this unit.

How this unit is organized & what we expect of you

The unit is taught over a 13 week semester. Some weeks we will discuss together aspects of ministry and some weeks will be spent discussing the set reading books and their applications for our future ministries. Please ensure you have completed the readings before the classes and come along prepared to learn from a variety of people experienced in ministry. This unit will assist you to reflect on the challenges and opportunities of Christian ministry.

The daily programme will be as follows on each Tuesday of Semester 2:

8.30-9.20am	Preaching Workshop
9.30-10.20am	College Chapel
2.25-4.15pm	Ministry and Maturity

For PC106-506 students:

This unit is worth 6 credit points towards your degree.

A 6 credit-point ACT unit requires 18 hours of contact time. Therefore, for ACT purposes, only 9 weeks of 'Ministry and Maturity' (marked with a # on the Unit Timetable below) are officially required for ACT credit. 'Preaching Workshop' and 'College Chapel' are not required for ACT credit. However, students who are enrolled in this unit for ACT credit *and* PCA ordination must attend the entire programme detailed above.

A 6 credit-point unit is considered to require an average time commitment of around 5 hours per week across all of the teaching and assessment weeks. Please speak with the lecturer as a matter of urgency if you are finding that you need to consistently spend more time than this on PC106.

Students are expected to attend all lectures, complete any set pre-reading and complete any assessment tasks by the relevant due date. Please do be in touch as soon as you can if you anticipate having any difficulties with your assessments or with meeting the due date, and if you require an extension for one of your assessments please contact the QTC Registrar as early as possible.

Teaching staff

UNIT CO-ORDINATOR AND LECTURER

Gary Millar

E gmillar@qtc.edu.au

P 07 3062 6939

LECTURER

Derek Hanna

E dhanna@qtc.edu.au

P 0405 747 171

Please feel free to contact Gary or Derek if you have any problems or concerns about the unit.

Other Key Contacts

Registrar's office

Contact the Registrar's office for any queries about which unit to enrol in next, if you wish to change your enrolment, defer due to illness, family circumstances etc., or request an extension for your assessment (criteria apply).

E registrar@qtc.edu.au

P 07 3062 6939

Moodle and Turnitin functions and queries

Contact the Registrar for help if something on Moodle is not working, if you need help using Moodle or Turnitin.

E registrar@qtc.edu.au

P 07 3062 6939

Library/Resources

Contact the Librarian for help with finding resources for your assessment, finding full-text database articles, for help with logging into the library databases and catalogue, and for help with how to renew a book for longer or place a hold on a book currently out to another person. Also contact the library for any queries about audio recordings of your class on Moodle

E library@qtc.edu.au

P 07 3062 6939

Unit timetable: topics and teaching

WEEK	TOPIC - MINISTRY & MATURITY SESSION
WEEK 1	#Leading a Warm & Deliberate Church (Community & Integration)
WEEK 2	#Equipping the Saints (Building Leaders & Empowering Others)
WEEK 3	#Shaping the Gathering for Maturity & Mission (Sunday Gatherings)
WEEK 4	#Shaping your Preaching for Maturity & Mission
ESSAY WRITING WEEK: 9 August – 13 August	
WEEK 5	#Talking about Finances, Money & Gospel Partnership
WEEK 6	#Managing Change
WEEK 7	#Running Teams, Running Meetings
WEEK 8	Weddings, Funerals, Anything
WEEK 9	#Rhythms for Pastoral Ministry
MID-SEMESTER BREAK: 18 September – 4 October	
WEEK 10	#Hiring & Managing Staff
WEEK 11	Multiplying the Gospel (Keeping a vision for multiplication)
WEEK 12	Life after College (Reflections on learnings from leaving college: hard, unexpected, things wish known)
WEEK 13	Final (Feedback / Interviews)
ASSESSMENT WEEKS: 1 November – 19 November	

denotes 'Ministry and Maturity' session required for ACT credit for PC106-506.

CA-MIP B Assessments

To pass the unit, students must:

1. Attend at least 80% of classes.
2. Receive feedback on at least three pre-recorded sermons.
3. Actively participate in class discussion either in the "Preaching for Maturity and Mission" session or the "Talking about Finances, Money & Gospel Partnership" session.

PC106-506 Assessments

Assessments are submitted online via Moodle by 11.55pm on the due date (with the exception of timed online quizzes and onsite exams). If you experience difficulty submitting due to internet issues close to 11.55pm, please email registrar@qtc.edu.au explaining the issue. Attach a copy of your assessment and a screen shot of the folder in which your document is saved to show that you have not made changes after the due time.

In order to pass the unit, you must submit all assessment pieces and attain a mark of at least 50% for the unit as a whole.

Unless an extension has been applied for and granted in accordance with the Policy found in the QTC Handbook, where a student submits an assessment past its due date, in accordance with the ACT **Late Penalties** Policy, the assessment marks will be reduced at the rate of **3%** of the total possible marks for the assessment item **per calendar day**, up to 14 days late, after which point the mark awarded shall be zero.

Your submitted assessment items must also be within **10% of the required word limit**, and failure to meet this requirement shall result in a penalty of **10%** of the total possible mark being deducted. **See the QTC Handbook for full details on what is included within your total word count.** Please also note that **footnotes** in their entirety **should not exceed 25% of the prescribed essay length.** A **10%** penalty of the final grade applies if footnotes are more than 25% of the prescribed essay length. QTC seeks to prepare you for ministry, and in ministry delivering presentations on time and within an acceptable length are essential skills.

ASSESSMENTS	DESCRIPTION
Book Review & Reflection 1 625 words 30% of final grade	Read a book on longevity in ministry (choose from the asterisked (*) resources in the list provided in Learning Resources) and reflect critically on how the Gospel is brought to bear on the questions of joy, self-care, burnout and longevity in Gospel ministry.
Self-Reflective Exercise 1000 words 40% of final grade	In light of your convictions of a biblical church, construct a paper outlining the biblical markers you would be seeking to nurture in a church you lead, and the key structures and methods you would establish to assist this.
Book Review & Reflection 2 625 words 30% of final grade	Read a book on church, mission and leadership (choose from the double asterisked (**) resources in the list provided in Learning Resources) and reflect critically on the impact and role of leadership in facilitating mission within the church.

Guide to PC106-506 Assessments

What are we looking for?

General remarks

All students are expected to avail themselves of the guidelines for written assignments provided in the ACT Handbook (consult the table of contents) and in the QTC Student Handbook section 'Style Requirements for Written Assignments'.

All written work for this unit should conform to the guidelines of the *SBL Handbook of Style* (with the exception of Australian spelling conventions).

Any Hebrew and Greek cited must be typed in a Unicode font; SBL BibLit is commended as one font covering Hebrew, Greek, and Roman Unicode ranges, but is not required. It is freely available from the SBL website: http://sbl-site.org/educational/BiblicalFonts_SBLBibLit.aspx

For full information on what is included in the total word count, see the QTC Handbook section headed *Length of Assignments*.

For PC106-506

The key to these assessments is reflecting personally on the convictions which you have already formed as a result of your theological study to date, and forming and articulating convictions on areas which have, to this point, remained vague in your thinking.

The **first Book Review & Reflection** will encourage you to reflect on the tension between the needs of the lost, the responsibility of you as a shepherd and God's sovereignty in your Gospel ministry. Its goal is to help you articulate how you think theologically about the issue of longevity and health in ministry and apply those things to the real world.

The **Self-Reflective Exercise** has the goal of helping you articulate what the "markers" of a biblical church community will look like, and to connect these things to the structures and methods used in your leadership of the church to encourage and nurture towards those ends.

The **second Book Review & Reflection** aims to help you consider the theological mandate of the church in regard to mission & evangelism, and therefore how your leadership should be shaped by these theological convictions.

Learning Resources

Required Textbooks

Students are required to purchase the following two books:

Piper, John. *Let the Nations Be Glad! : the supremacy of God in missions*. 3rd ed. Grand Rapids, MI: Baker, 2010. [avail as ProQuest eBook for unlimited users]

Bridges, Jerry. *Respectable Sins: confronting the sins we tolerate*. Colorado Springs, CO: Navpress, 2007. [avail as ProQuest eBook for unlimited users]

Essential References

There are two copies of each book available for loan in the QTC Library, however, you may wish to buy your own copy as more than two students may need to borrow the books at the same time.

In some cases, the books marked with * and ** are also available as eBooks through the QTC Library for unlimited users at one time. Check the library catalogue and the EBSCO eBooks database as well as the Perlego eBooks collection Ash, Christopher. *Pure Joy: rediscover your conscience*. Nottingham,: SPCK, 2012.

*Ash, Christopher. *Zeal Without Burnout*. Epsom: The Good Book Company, 2016.

*Burns, Bob, Tasha Chapman and Donald Guthrie. *Resilient ministry : what pastors told us about surviving and thriving*. Downers Grove, IL: IVP, 2013. [avail as EBSCO eBook for unlimited users]

**Chester, T. and S. Timmis. *Everyday Church: Gospel Communities on Mission*. Wheaton, IL: Crossway, 2012.

**Dever, M. and D. Platt. *Nine Marks of a Healthy Church*. Wheaton, IL: Crossway, 2013. [avail as ProQuest eBook for unlimited users]

*Harris, B. *The Tortoise Usually Wins*. Milton Keynes,: Paternoster, 2013. [avail as EBSCO eBook for unlimited users]

**Keller, T. J. *Center Church: Doing Balanced, Gospel-Centered Ministry in Your City*. Grand Rapids, MI: Zondervan, 2012. [avail as EBSCO eBook for one user at a time]

Lane, T.S. and P.D. Tripp. *How People Change*. Greensboro, NC: New Growth, 2008.

Perman, M. *What's Best Next; How the Gospel transforms the way you get things done*. Grand Rapids, MI: Zondervan, 2014.

*Tripp, Paul. *Dangerous Calling: confronting the unique challenges of pastoral ministry*. Wheaton, IL.: Crossway, 2012. [available as ProQuest eBook for unlimited users]

* denotes a book which may be read and reviewed for PC106-506 Assessment 1.

** denotes a book which may be read and reviewed for PC106-506 Assessment 3.

ACT Standards: Grades

Grades in assessment instruments are awarded in the following categories-

Grade	Score	GPA
Fail (F)	0-49%	0
Pass (P)	50-57%	1
Pass+ (P+)	58-64%	1.5
Credit (C)	65-74%	2
Distinction (D)	75-84%	3
High Distinction (HD)	85+%	4